

**BUSINESS ADMINISTRATION  
BBA****ONLINE**

The online Bachelor of Business Administration (BBA) degree provides students with a course of study that will prepare them for challenging careers and positions in private and public sector organizations. Our mission is to prepare students for successful business-related careers in organizations by fostering intellectual and personal growth, developing specific skill sets relevant to the global business community. We place emphasis on innovative programs, experiential and online learning, delivered with a focus on individual learning outcomes, applied research and active engagement with external stakeholders.

**TARGET AUDIENCE:**

Students who have an AA or AS (or at least 45 hours of completed college credit towards a bachelor's degree) and want a bachelor's degree in Business Administration.

**ADMISSION PROCESS:**

Interested students can view the application process on our website at [www.uis.edu/apply](http://www.uis.edu/apply) or at [www.uis.edu/admission-aid/how-apply](http://www.uis.edu/admission-aid/how-apply).

- Meet all or most of the general education requirements as stated in the UIS catalog ([www.uis.edu/UIScatalog](http://www.uis.edu/UIScatalog)).
- Meet all or most of the entrance/foundation requirements stipulated for business administration majors including:
  - Introduction to Financial Accounting
  - Introduction to Managerial Accounting
  - Introduction to Microeconomics
  - Introduction to Macroeconomics
  - Statistics
- Demonstrate ability to write in English at the appropriate baccalaureate level

**COST:**

For the most up-to-date information about the UIS e-tuition rate and fees, visit the website: [www.uis.edu/registrar/tuition-fees](http://www.uis.edu/registrar/tuition-fees).  
AIM HIGH Merit Scholarships for Transfer Students, [www.uis.edu/financial-aid/types-aid/scholarships/transfer-student-merit-scholarships](http://www.uis.edu/financial-aid/types-aid/scholarships/transfer-student-merit-scholarships).

**REGISTRATION PROCEDURE:**

Once admitted, students can access registration 24 hours a day, 7 days a week (except Sundays 6 a.m. – Noon) via [www.uis.edu/registrar/registration](http://www.uis.edu/registrar/registration)

**ACADEMIC CALENDAR:**

Fall, spring, and summer semesters in addition to accelerated courses termed First Half, Last (Second) Half, or Intercession that are offered during a portion of the semester.

**TRANSFER HOURS POLICY:**

UIS participates in the Illinois Articulation Initiative, a statewide agreement designed to allow students to transfer general education credit between participating institutions. For more information, see [www.uis.edu/transfer/transfer-informationand-requirements](http://www.uis.edu/transfer/transfer-informationand-requirements) for general transfer information.

**FINANCIAL AID INFO:**

Call (217) 206-6724 or visit [www.uis.edu/financialaid](http://www.uis.edu/financialaid)

**SPECIAL CHARACTERISTICS:**

The UIS Online Business Administration degree offers the following Concentration options: Comprehensive Business Administration, Economics, Human Resource Management, and Management.

**CONTACT PERSON(S):**

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UHB 4013  
One University Plaza  
Springfield, IL 62703-5407

**WEBSITE:**

<https://www.uis.edu/mmo>

**REQUIRED COURSES:**

The BBA online degree requirements are identical to the requirements for the BBA on-campus degree.

College Core: 27 Hours

MIS 352 Principles of Management Information Systems 3 Hrs.  
MIS 376 Business Analytics 3 Hrs.  
FIN 302 Principles of Financial Management 3 Hrs.  
BUS 312 Principles of Marketing 3 Hrs.  
BUS 322 Principles of Operations Management 3 Hrs.  
BUS 331 Business Ethics and Society 3 Hrs.  
MGT 310 Managing Organizational Behavior 3 Hrs.  
MGT 330 Business and Managerial Communication 3 Hrs.  
MGT488 Strategic Management and Leadership 3 Hrs.

Business Administration Major/Concentration Core: 15 Hrs.

Concentration options available online:  
BBA Comprehensive BBA Management  
BBA Human Resource Management  
UIS Requirements (ECCE/Internship): 10 Hours

General Electives (as applicable)  
Advisors from the CBM online office will work with you to develop an optimal degree plan.

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