



BACHELOR OF ARTS IN HUMAN RESOURCE DEVELOPMENT

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NEIU Transfer Center, Room 101A
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WEBSITE:

[http://admissions.neiu.edu/
transfer-center](http://admissions.neiu.edu/transfer-center)

REQUIRED COURSES:

Major in Human Resource Development

HRD 300	Principles & Practices in HRD	3 cr.
HRD 301	Adult Teaching/Learning Process	3 cr.
HRD 310	Instructional Techniques and Technology	3 cr.
HRD 315	Computer Utilization in HRD	3 cr.
HRD 320	Dynamics of Working with Groups & Individuals	3 cr.
HRD 321	Designing Instruction in HRD	3 cr.
HRD 325	Communication and HRD	3 cr.
HRD 328	Organizational Project Management	3 cr.
HRD 329	Internship and Seminar in HRD	6 cr.
HRD Electives:		6 cr.*

*Each student, in consultation with the program coordinator and/or advisor & guided by the student's career objectives, will select 6 elective credit hours to amplify & extend the core.

Minor in Human Resource Development:

HRD 300	Principles and Practices in HRD	3 cr.
HRD 301	Adult Teaching/Learning Process	3 cr.
HRD 310	Instructional Techniques and Technology	3 cr.
HRD 320	Dynamics of Working with Groups & Individuals	3 cr.

HRD Electives: 6 credit hours – Courses such as HRD 315, HRD 321, HRD 325, HRD 362, and HRD 390 may be selected as minor electives as well as other courses with the approval of the HRD advisor. See NEIU catalog for full course info.

This program prepares students to be professionals responsible for the training, education, and development of adults, in settings such as business, industry, health care, social services, and government. Students in the program will be provided opportunities to develop the knowledge and competencies necessary to meet the increasing needs that organizations have for HRD professionals. Competencies identified by professional organizations have resulted in the development of specific objectives for the course work in the program.

TARGET AUDIENCE:

Students with an AA or a minimum of 60 semester hours and are interested in careers in Learning Technologies, Workforce Development, Human Performance Improvement, and/or Instructional Design.

ADMISSION REQUIREMENTS:

Students must have earned a minimum cumulative grade point average of 2.5 or higher for all college or university course work attempted. Students must be in good academic standing at the last college or university attended. Required documents are an application for admission, \$30 nonrefundable application fee, and official transcripts from all colleges or universities attended.

COST:

Undergraduate tuition & fees for newly-enrolled students will be \$440.81 per credit hour.

REGISTRATION PROCEDURE:

On-line registration. See NEIU Schedule of Classes

ACADEMIC CALENDAR:

Fall and spring semesters; summer terms.

DELIVERY MODE:

Traditional face-to-face and, in the future, hybrid and distance learning.

LOCATION OF COURSES:

Grayslake Campus

TEXTBOOK PURCHASE:

NEIU Follett Bookstore: (773) 442-4990

TRANSFER HOURS POLICY:

A maximum of 90 semester hours may be transferred to NEIU; up to 64 credits

from a community college. Students with an AA degree from a regionally accredited community college and/or those who have completed the IAI, will have fulfilled NEIU's general education requirements.

HOURS NEEDED:

A minimum of 120 semester hours.

FINANCIAL AID INFO:

- For financial aid information visit the web at <http://www.neiu.edu/financial-aid>, call (773) 442-5000 or email Financial-Aid@neiu.edu. NEIU's federal school code is 001693.
- For scholarships specific to transfer students, visit our transfer website: <http://www.neiu.edu/Transfer>.
- For information about veterans benefits and resources, visit the Veterans Services website at <http://admissions.neiu.edu/veterans-services>, call (773) 442-4028, or email veterans@neiu.edu.

SPECIAL CHARACTERISTICS:

The unique characteristics of adults as learners necessitate new skills and knowledge for designing their learning and other professional development. Students learn about the adult teaching/learning process, instructional design process, use of media, communication processes, and organizational structures. As a practitioner oriented program, the outcome of the program is to provide students with the skills necessary for employability in their chosen field.

For more information on the Human Resource Development program and what it looks like at the University Center, visit the web at: <http://wisethesmartchoice.wixsite.com/hrd-at-uclc>.