

### CONTACT PERSON(S):

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Online Coordinator  
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### ADDRESS:

University of Illinois Springfield  
One University Plaza  
MS UHB 4093  
Springfield, IL 62703-5407

### WEBSITE:

[www.uis.edu/cbam/online](http://www.uis.edu/cbam/online)

### REQUIRED COURSES:

The BBA online degree requirements are identical to the requirements for the BBA on-campus degree.

#### College Core: 21 Hours

MIS 352	Principles of Management Information Systems	3 Hrs.
BUS 302	Principles of Financial Management	3 Hrs.
BUS 312	Principles of Marketing	3 Hrs.
BUS 322	Principles of Operations Management	3 Hrs.
BUS 331	Business and Society	3 Hrs.
MGT 310	Managing Organizational Behavior	3 Hrs.
MGT488	Strategic Management and Leadership	3 Hrs.

#### Business Administration Core: 15 Hours

Two options available: BBA Comprehensive or BBA Management

#### UIS requirements & general electives: 24 Hours

UIS requirements (ECCEs)	10 Hrs.
General electives	14 Hrs.

**Total 60 Hours**

Advisors from the CBM online office will work with you to develop an optimal degree plan.

The online Bachelor of Business Administration degree provides students with a course of study that will prepare them for employment in private or public organizations of any size. Building on core business knowledge areas, the BBA degree program enables students to broaden their knowledge of the business enterprise through comprehensive study in general areas of finance, management, marketing, and operations management, or through more advanced and focused study in advanced management classes.

### TARGET AUDIENCE:

Students who have an AA or AS (or at least 45 hours of completed college credit towards a bachelor's degree) and want a bachelor's degree in Business Administration.

### ADMISSION REQUIREMENTS:

Interested students should contact the Online Program Coordinator or view the application process on our website at [www.uis.edu/cbam/online/apply.html](http://www.uis.edu/cbam/online/apply.html)

Admission will be limited based on enrollment capacity. Students who seek admission to the program should have:

- Met all general education requirements as stated in the UIS catalog ([www.uis.edu/UIScatalog/](http://www.uis.edu/UIScatalog/)).
- Met all entrance requirements stipulated for business administration majors including:
  - Introduction to Financial Accounting
  - Introduction to Managerial Accounting
  - Introduction to Microeconomics
  - Introduction to Macroeconomics
  - Statistics
  - Calculus or Finite Math
- A GPA of 3.0 or better for previous college coursework;
- Demonstrated ability to write in English at the appropriate baccalaureate level;
- Access to the Internet, specified software and experience with their use.
- Submitted application, application fee, transcripts and letter of intent as specified on our website

### COST:

For the most up-to-date information about the UIS e-tuition rate and fees, visit the website: [www.uis.edu/registration/tuition](http://www.uis.edu/registration/tuition)

### REGISTRATION PROCEDURE:

Once admitted, students can access registration 24 hours a day, 7 days a week (except Sundays 6 a.m. – Noon) via [www.uis.edu/registration](http://www.uis.edu/registration)

### ACADEMIC CALENDAR:

Fall, spring and summer semesters.

### DELIVERY MODE:

Entirely online via the Internet.—Lake County students who do not have access to a computer should contact the University Center for convenient computer access.

### TEXTBOOK PURCHASE:

Students can access UIS Follet's Bookstore at [www.uis.bkstr.com](http://www.uis.bkstr.com) or they can procure texts via other online providers.

### TRANSFER HOURS POLICY:

UIS has a 30 hour residence requirement. UIS participates in the Illinois Articulation Initiative, a statewide agreement designed to allow students to transfer general education credit between participating institutions. Contact the Online Program Coordinator for specifics.

### TOTAL HOURS NEEDED:

Minimum 120 hours required; maximum transfer hours accepted from a 2 year college is 66 hours.

### FINANCIAL AID INFO:

Call (217) 206-6724 or visit the website at [www.uis.edu/financialaid](http://www.uis.edu/financialaid)