

# MASTER IN HIGHER EDUCATION ADMINISTRATION (MHEA)



The MHEA is delivered fully online, through North Park's interactive approach to online learning. The program offers exceptional convenience and flexibility for working adults. The broad based curriculum of the MHEA is a 18 course degree that consists of 13 core courses and 5 electives. Students interested in certificate programs may complete a certificate as part of the MHEA program. The degree combines courses specific to higher education administration with management coursework in leadership, finance, marketing, fundraising, change management, and strategy.

## TARGET AUDIENCE:

Professionals who seek to expand their career options and scope of responsibility through advanced management education. The degree is designed for administrators, faculty, policy makers, and leaders in higher education who are interested in enhancing their leadership and management capabilities.

## ADMISSION REQUIREMENTS:

Participants may enter the program three times per year starting in August, January, and May.

### Admissions requirements:

- A Bachelor's degree from an accredited institution
- Completed application, essay and current resume
- Two completed recommendations
- Official transcripts from all colleges attended
- No GMAT or GRE required if cumulative GPA is above 3.0. Waived if applicant has a graduate degree from an accredited institution or completes their first 5 SBNM courses with a cumulative GPA of 3.0 or higher.

## COST:

\$2,260 per course (2 Semester Hours)

## ACADEMIC CALENDAR:

The School of Business and Nonprofit Management is on a quad system. Each quad is seven weeks and there are six quads in a year: August, October, January, March, May and July.

## DELIVERY MODE:

All 18 classes are offered online.

## LOCATION(S) OF COURSES:

All of the 18 courses required to graduate are offered online, but some electives may be taken at the University Center of Lake County in a traditional classroom format.

## TEXTBOOK PURCHASE:

Texts may be purchased online or by phone from North Park's Bookstore, or from any online provider.

## COURSE WAIVERS POLICY:

For degree seeking students, up to five courses from any of the core courses among the graduate degree programs may be waived (2 completely waived and 3 substituted for electives in the same topic area), if a student has completed similar undergraduate courses from an accredited institution within a 10 year period and received a grade of B or higher. Once waived, a course may not be taken and used as an elective in the degree program. Waiver/substitution arrangements are granted at the time of admission. The Admissions Committee will act upon these requests as a part of the admissions process and the student will be advised in writing of the committee's decision. Waivers can only be used by degree seeking students, not by certificate students. No waivers will be allowed beyond those granted at the time of admission as a degree seeking student.

## TRANSFER HOURS POLICY:

An applicant may transfer up to four classes of applicable coursework (8 semester hours) from another regionally accredited graduate program.

## TOTAL HOURS NEEDED:

36 semester hours are needed to earn the MHEA degree.

## FINANCIAL AID INFO:

North Park offers one of the most comprehensive scholarship programs for part-time graduate students in the United States. (See MBA page.)

## CONTACT PERSON(S):

Beth Emperor  
Senior Admissions Counselor  
School of Business and Nonprofit Management  
Phone: (773) 244-5761  
E-mail: [elemperor@northpark.edu](mailto:elemperor@northpark.edu)

## ADDRESS:

Graduate and Adult Admissions  
North Park University  
3225 West Foster  
Chicago, IL 60625

## WEBSITE:

<http://www.northpark.edu/sbnm>

## REQUIRED COURSES:

- |           |  |
|-----------|--|
| SBNM 5010 | Organizational Behavior and Ethics                   |
| SBNM 5011 | Ethical Leadership                                   |
| SBNM 5350 | Nonprofit Financial Management                       |
| SBNM 5680 | Nonprofit Marketing Analysis and Consumer Behavior   |
| SBNM 5740 | Higher Education Administration                      |
| SBNM 5741 | Higher Education Organization and Governance         |
| SBNM 5742 | College Student Development and Administration       |
| SBNM 5745 | Curriculum in Higher Education                       |
| SBNM 5746 | Law of Higher Education                              |
| SBNM 5747 | Enrollment Management in Higher Education            |
| SBNM 5770 | Fundraising for Nonprofit Organizations              |
| SBNM 5780 | Measuring Outcomes and Assessment                    |
| SBNM 5790 | Nonprofit Strategic Planning and Management Capstone |

### Elective Courses:

In addition, students will take five elective courses (total of 10 semester hours).